

Arrivals & Departure Policy

Reviewed and updated December 2025

Why We Have This Policy

The Sacred Arts Camp Holding Group is committed to keeping the management of Camp sustainable for everyone involved.

Our Site Crew works to tight timelines before, during, and after Camp—often in challenging weather and with unexpected issues such as burst pipes, late deliveries, or leftover equipment from previous events. This means set-up work frequently continues right up until the start of Camp.

To ensure safety and smooth operations, this policy sets out the required arrival and departure times for all Community Members.

Our Policy

Arrivals

Policy:

Community Members may arrive **from 12 noon on the first Friday** of Camp.

Reason:

The final camp-wide Risk Assessment is completed on Friday morning, once all set-up has been finished. For safety reasons, no one can be allowed onto the site before this sign-off.

Departure

Policy:

Community Members must pack up and leave the field **by sunset on the final Saturday** (approximately **8:30 pm**).

Reason:

Pack-down of the site begins on the final day of Camp, and the camp-wide Risk Assessment expires that same day.

Remaining on site after this time is not permitted for safety reasons.

Exceptions to This Policy

There are **two** exceptions. Individuals may be on site outside the times listed above if they are:

1. **Working Crew Members**

Those required early or late to support set-up or take-down of physical structures and facilities. This includes Site Crew, Café Crew, and Gate Teams.

2. **Holding Group Members or Area Coordinators**

Those who need to be on-site and set up before Friday at 12 noon in order to fulfil their responsibilities effectively before Camp begins.